

Nov. 2024

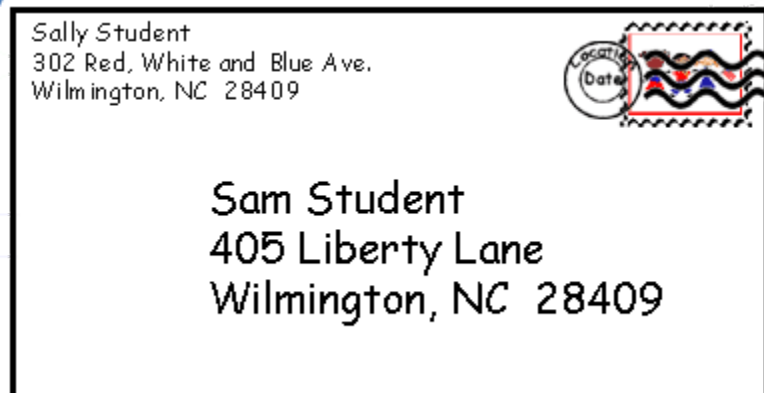
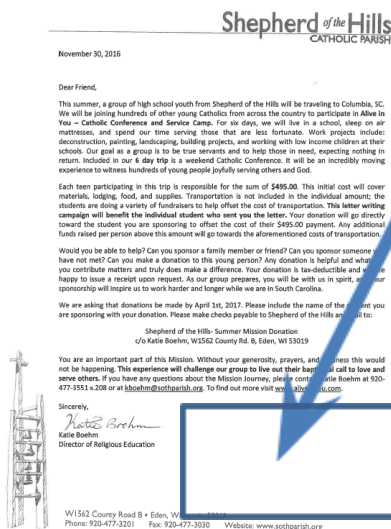
Letter Writing and Fundraising Instructions:

Please write a personal note on the letter so that the potential donor knows who is sending the letter. This note should include the follow:

1. Dear "recipient name". This is especially important for letters to businesses!
2. If it is a business, please say who you are
3. State why you want to go on the Mission
4. Some sort of thank you
5. **IMPORTANT: Sign your name below your blurb.**

Example for business: *Dear [Business Name], My name is Jane Doe and I am from [Parish Name]. I would really like to attend the Mission this year to help others or to grow in my faith. I would appreciate any help that you are able to give towards my costs. Thank you, Jane Doe.*

Example for family/friends: *Dear grandma and grandpa, I would really like to go on the Mission this year to help others. Could you help me as part of my Christmas present this year? Love, Jane*



****Please do not write on the back. Businesses might miss your personal statement. A pdf of this letter is available on the website for you to print at home to send out. If a check is given/sent to you for mission, please send it to the SOTH parish office as soon as possible MEMO line Mission Trip & your child's name. Anna Kraus W1562 Co Rd B, Eden, WI 53019